SEK-CAP

Board of Directors Meeting

Central Administrative Offices - 401 N. Sinnet Girard, KS 66743
Thursday, September 4, 2025
2:00pm – 3:00pm

1. **Call to Order**
   Board Chairman, Boyd Koehn, called the meeting to order at 2:19pm.

2. **Roll Call**
   Attending the meeting via Zoom were Board members Boyd Koehn, Marilyn Logan, Joe Grisolano, Jami Crowder, and Braedy Turner. Staff present for the meeting were Jamey Whitney, CEO, Janel Scales, CFO, Lindsay Knopp, Early Childhood Education Director, Tiffany Romine, Program Development, Compliance and Reporting Manager, and Tanya House, System Manager.

3. **Meeting Agenda**
   The agenda for the September 4, 2025, meeting of the Governing Board was uploaded to the BOARDnetWORK prior to the meeting for members of the board to review.

   A motion to approve the agenda as uploaded for the Thursday, September 4, 2025, meeting of the Board of Directors was made by Marilyn Logan. The motion was seconded by Braedy Turner. There was no further discussion. A vote was taken, and the motion was approved unanimously.

4. **New Business**
   a. **Nutrition & Healthy Eating Supplemental Grant Application**
      Prior to the meeting the board members received an electronic copy of the proposed budget and grant narrative for the Nutrition and Healthy Eating Supplemental Grant Application. Lindsay Knopp explained the intent of the grant to expand the kitchen space at our Parsons Early Childhood Education Center. Currently the space feeds 15 children in the morning and again the afternoon with a quick turnaround at lunch. Due to the current facilities being ill equipped to handle the volume, we are requesting additional funds to add additional square footage, with structural and plumbing work to support a new dishwasher and laundry facilities.

   A motion to approve the Nutrition and Healthy Eating Supplemental Grant Application as presented to the board was made by Joe Grisolano. The motion was seconded by Marilyn Logan. There was no further discussion. A vote was taken, and the motion was approved unanimously.

5. **As the Need Arises**
There were no other needs that arose during this meeting.

6. **Adjournment**

A motion to adjourn the meeting of the Board of Directors was made by Braedy Turner. The motion was seconded by Marilyn Logan. There was no further discussion. A vote was taken, the motion was approved unanimously and the meeting was adjourned at 2:22pm.

Respectfully submitted,

Tiffany Romine
Tiffany Romine, Program Development, Compliance and Reporting Manager

Marilyn Logan — 9/25/25
Marilyn Logan, Board Secretary — Date

Boyd M. Kohen — 9/25/25
Boyd Kohen, Board Chairman — Date