Status: Created

# 5-Year PHA Plan (for All PHAs)

#### U.S. Department of Housing and Urban Development Office of Public and Indian Housing

OMB No. 2577-0226 Expires 03/31/2024

Purpose. The 5-Year and Annual PHA Plans provide a ready source for interested parties to locate basic PHA policies, rules, and requirements concerning the PHA's operations, programs, and services, and informs HUD, families served by the PHA, and members of the public of the PHA's mission, goals, and objectives for serving the needs of low-income, very low-income, and extremely low-income families.

Applicability. The Form HUD-50075-5Y is to be completed once every 5 PHA fiscal years by all PHAs. PHA Information. PHA Name: Crawford County PHA Code: KS161 PHA Plan for Fiscal Year Beginning: (MM/YYYY): 10/2025 The Five-Year Period of the Plan (i.e., 2019-2023): 2025-2029 Plan Submission Type ✓ 5-Year Plan Submission Revised 5-Year Plan Submission Availability of Information. In addition to the items listed in this form, PHAs must have the elements listed below readily available to the public. A PHA must identify the specific location(s) where the proposed PHA Plan, PHA Plan Elements, and all information relevant to the public hearing and proposed PHA Plan are available for inspection by the public. Additionally, the PHA must provide information on how the public may reasonably obtain additional information on the PHA policies contained in the standard Annual Plan, but excluded from their streamlined submissions. At a minimum, PHAs must post PHA Plans, including updates, at each Asset Management Project (AMP) and the main office or central office of the PHA. PHAs are strongly encouraged to post complete PHA Plans on their official websites. PHAs are also encouraged to provide each resident council a copy of their PHA Plans. How the public can access this PHA Plan: The proposed PHA Plan, PHA Plan Elements, and all information relevant to the public hearing and proposed PHA Plan are available for inspection by the public at the SEK-CAP Central Office, 401 N. Sinnet, Girard, KS 66743 or on the SEK-CAP website, https://sek-cap.com/. Additional information regarding PHA policies and Administrative Plans may be obtained throughout the year by the public in person at the SEK-CAP Central Office or on the website provided. A.1 PHA Consortia: (Check box if submitting a Joint PHA Plan and complete table below. No. of Units in Each Program PHA Program(s) in the Program(s) not in the **Participating PHAs** Code Consortia Consortia PH HCV В. Plan Elements. Required for all PHAs completing this form. Mission. State the PHA's mission for serving the needs of low- income, very low- income, and extremely low- income families in the PHA's jurisdiction for the next five years. **B.1** See attachment B.1 - Mission Goals and Objectives. Identify the PHA's quantifiable goals and objectives that will enable the PHA to serve the needs of low-income, very low-income, and extremely low-income families for the nex **B.2** See attachment B.2 - Goals and Objectives Progress Report. Include a report on the progress the PHA has made in meeting the goals and objectives described in the previous 5-Year Plan. **B.3** See attachment B.3 - Progress Report Violence Against Women Act (VAWA) Goals. Provide a statement of the PHA's goals, activities objectives, policies, or programs that will enable the PHA to serve the needs of child and adult victims of domestic violence, dating violence, sexual assault, or stalking. **B.4** See attachment B.4 - Violence Against Women Act (VAWA) Goals C. Other Document and/or Certification Requirements. C.1 Significant Amendment or Modification. Provide a statement on the criteria used for determining a significant amendment or modification to the 5-Year Plan.

Substantial deviations or significant amendments to the 5-Year Plan are defined as discretionary changes in the plans or policies of SEK-CAP that fundamentally change the mission, goals,

objectives, or plans of the agency and which require formal approval of the Board of Directors.

C.2	Resident Advisory Board (RAB) Comments.  (a) Did the RAB(s) have comments to the 5-Year PHA Plan?  Y N (b) If yes, comments must be submitted by the PHA as an attachment to the 5-Year PHA Plan. PHAs must also include a narrative describing their analysis of the RAB recommendations and the decisions made on these recommendations.		
C.3	Certification by State or Local Officials.  Form HUD-50077-SL, Certification by State or Local Officials of PHA Plans Consistency with the Consolidated Plan, must be submitted by the PHA as an electronic attachment to the PHA Plan.		
C.4	Required Submission for HUD FO Review.  (a) Did the public challenge any elements of the Plan?  Y N (b) If yes, include Challenged Elements.		
D.	Affirmatively Furthering Fair Housing (AFFH).		
D.1	Affirmatively Furthering Fair Housing. (Non-qualified PHAs are only required to complete this section on the Annual PHA Plan. All qualified PHAs must complete this section.)  Provide a statement of the PHA's strategies and actions to achieve fair housing goals outlined in an accepted Assessment of Fair Housing (AFH) consistent with 24 CFR § 5.154(d)(5). Use the chart provided below. (PHAs should add as many goals as necessary to overcome fair housing issues and contributing factors.) Until such time as the PHA is required to submit an AFH, the PHA is not obligated to complete this chart. The PHA will fulfill, nevertheless, the requirements at 24 CFR § 903.7(o) enacted prior to August 17, 2015. See Instructions for further detail on completing this item.		

This information collection is authorized by Section 511 of the Quality Housing and Work Responsibility Act, which added a new section 5A to the U.S. Housing Act of 1937, as amended, which introduced the 5-Year PHA Plan. The 5-Year PHA Plan provides the PHA's mission, goals and objectives for serving the needs of low-income, very low-income, and extremely low-income families and the progress made in meeting the goals and objectives described in the previous 5-Year Plan.

Public reporting burden for this information collection is estimated to average 1.64 hours per year per response or 8.2 hours per response every five years, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. HUD may not collect this information, and respondents are not required to complete this form, unless it displays a currently valid OMB Control Number.

Privacy Act Notice. The United States Department of Housing and Urban Development is authorized to solicit the information requested in this form by virtue of Title 12, U.S. Code, Section 1701 et seq., and regulations promulgated thereunder at Title 12, Code of Federal Regulations. Responses to the collection of information are required to obtain a benefit or to retain a benefit. The information requested does not lend itself to confidentiality.

**Form identification:** KS161-Crawford County form HUD-50075-5Y (Form ID - 3325) printed by Craig Leabo in HUD Secure Systems/Public Housing Portal at 05/12/2025 05:01PM EST

#### Attachment B.1 - Mission

The mission of the Crawford County PHA dba Southeast Kansas Community Action Program (SEK-CAP) is to provide safe, affordable, and quality housing to low-income, very low-income, and extremely low-income individuals and families within our jurisdiction. Over the next five years, we are committed to expanding access to housing opportunities, reducing housing instability, and improving the quality of life for the residents we serve. Through collaborative partnerships, innovative programs, and responsive services, we will continue to meet the evolving housing needs of our communities.

#### Attachment B.2 - Goals and Objectives

- 1. Increase public awareness and understanding of the Section 8 Housing Choice Voucher (HCV) program through targeted outreach, community engagement, and informational campaigns. Over the next five years, SEK-CAP will implement strategies such as public workshops, digital and print media outreach, and partnerships with local organizations to ensure that communities, landlords, and eligible individuals and families are informed about the availability, benefits, and application process for the HCV program.
- 2. Enhance operational efficiency and improve applicant/program participant experience by implementing new housing software designed to streamline the application, inspection, lease up, and recertification processes. Over the next five years, SEK-CAP will adopt user-friendly, secure technology that allows applicants and participants to complete forms, upload documents, and communicate with staff online, reducing processing times and increasing accessibility for families served.
- 3. Expanding housing assistance services by actively seeking and applying for additional HCVs and Foster Youth to Independence (FYI) vouchers as funding opportunities become available. Over the next five years, SEK-CAP will monitor federal and state funding announcements and collaborate with community partners to increase the number of families and youth served through these programs.

### <u>Attachment B.3 – Progress Report</u>

- SEK-CAP continues to use the HUD 2-Year Forecasting Tool to plan voucher issuances
  and track fund utilization, helping to maximize the use of HUD resources to serve as many
  families as possible.
- SEK-CAP revised its Housing Administrative Plan to allow prorated initial assistance for voucher holders, enabling housing providers to receive payments promptly without waiting until the first of the following month for the rental assistance to begin.
- SEK-CAP updates its service maps annually using the most recent census data to support housing choice and the spatial de-concentration of low-income families. These maps are included in family briefing packets and the Housing Administrative Plan.
- SEK-CAP has consistently been rated as a High Performing PHA each year the Section 8
   Management Assessment Program (SEMAP) Certification has been submitted to HUD.
   This designation reflects SEK-CAP's commitment to effective and efficient rental assistance through file reviews, quality control inspections, and accurate reporting—ensuring safe, decent, and sanitary housing for qualified families.

## Attachment B.4 - Violence Against Women Act (VAWA) Goals

- SEK-CAP will continue to provide the VAWA Notice of Occupancy Rights, along with the HUD-5380 to each HCV adult applicant and participant. The notice and form will be provided at such times as outlined in the Housing Administrative Plan.
- SEK-CAP will provide referrals to local domestic violence shelters/advocates when assisting with emergency transfers and other program participants who report domestic violence, dating violence, sexual assault, or stalking.
- SEK-CAP will follow VAWA-specific policies as outlined in the Housing Administrative Plan.

Certification by State or Local Official of PHA Plans Consistency with the Consolidated Plan or State Consolidated Plan (All PHAs)

#### **U.S. Department of Housing and Urban Development**

Office of Public and Indian Housing OMB No. 2577-0226

Expires 03/31/2024

## Certification by State or Local Official of PHA Plans Consistency with the Consolidated Plan or State Consolidated Plan

I, <u>Christine Reimler</u>, the <u>Consolidated Plan Coord.</u> certify that the 5-Year PHA Plan for fiscal years <u>2025-2029</u> and/or Annual PHA Plan for fiscal year <u>2025</u> of the <u>KS161 - Crawford County</u> is consistent with the Consolidated Plan or State Consolidated Plan including the Analysis of Impediments (AI) to Fair Housing Choice or Assessment of Fair Housing (AFH) as applicable to the <u>State of Kansas</u> pursuant to 24 CFR Part 91 and 24 CFR § 903.15.

Provide a description of how the PHA Plan's contents are consistent with the Consolidated Plan or State Consolidated Plan. The PHA 5-Year Plan is consistent with the State of Kansas Consolidated Plan by: 1. Providing decent affordable housing and creating suitable living environments by increasing awareness of the Section 8 Housing Choice Voucher Program among eligible individuals, families, landlords, and communities. Through targeted outreach, community engagement, and educational campaigns, the PHA will look to expand housing opportunities, promote landlord participation, and ensure access to safe, sanitary, and affordable homes. 2. Creating economic opportunities by seeking to expand the number of housing choice vouchers administered as new opportunities arise. This effort aims to reduce rent burdens and ensure more families have access to affordable, stable housing.

I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate. Warning: HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

Name of Authorized Official:	Christine Reimler	Title:	Consolidated Plan Coord.
Signature: Christine Reimler		Date:	05/12/2025

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Public reporting burden for this information collection is estimated to average 0.16 hours per year per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. HUD may not collect this information, and respondents are not required to complete this form, unless it displays a currently valid OMB Control Number.

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