

Tenant Based Rental Assistance (TBRA)

Qualification Requirements

This is not a full list of documentation or information required for the program.
Please see the application packet for all required documentation and information.
Additional information might be required as well.
Please see the Administrative Plan for a complete list of eligibility requirements.

Homeless Certification

*One of the following **must** apply (at application) to be eligible for the TBRA program (priority is given to applicants that meet one of the first four below):*

1. Applicant has a primary night-time residence that is a public or private place not meant for human habitation (e.g., car, park, abandoned building, street/sidewalk)
2. Applicant is living in a publicly or privately operated shelter designated to provide temporary living arrangements (e.g., congregate shelters, transitional housing, hotels/motels paid for by charitable organizations)
3. Applicant is exiting an institution where s(he) has resided for 90 days or less AND who resided in an emergency shelter or place not meant for human habitation immediately before entering that institution.
4. Applicant is fleeing, or attempting to flee, domestic violence; **AND**
Has no other residence; **AND**
Lacks the resources or support networks to obtain other permanent housing
5. Applicant will imminently lose their primary night-time residence, provided that the following circumstances are true:
 - a. Residence will be lost within 14 days of the date of application; **AND**
 - b. No subsequent residence has been identified; **AND**
 - c. The applicant lacks the resources or support networks needed to obtain other permanent housing
6. Applicant is an unaccompanied youth between the ages of 18-24, or families with children and youth, who do not otherwise qualify as homeless under this definition, but who:
 - a. Are defined as homeless under other listed federal statutes; **AND**
 - b. Have not had a lease, ownership interest, or occupancy agreement in permanent housing during the 60 days prior to application; **AND**
 - c. Have experienced persistent instability as measured by two moves or more during the preceding 60 days; **AND**
 - d. Can be expected to continue in such status for an extended period of time due to special needs or barriers

Income Limits

Household income cannot exceed 50% of Area Median Income (AMI)

| # of Household Members | Income Limits Set at 50% of Area Median Income (AMI) | | | |
|------------------------|--|-------------|----------|------------|
| | Most Counties* | Bourbon Co. | Linn Co. | Neosho Co. |
| 1 | 29,450 | 31,600 | 39,000 | 29,650 |
| 2 | 33,650 | 36,150 | 44,600 | 33,900 |
| 3 | 37,850 | 40,650 | 50,150 | 38,150 |
| 4 | 42,050 | 45,150 | 55,700 | 42,350 |
| 5 | 45,450 | 48,800 | 60,200 | 45,750 |
| 6 | 48,800 | 52,400 | 64,650 | 49,150 |
| 7 | 52,150 | 56,000 | 69,100 | 52,550 |
| 8 | 55,550 | 59,600 | 73,550 | 55,950 |

***MOST COUNTIES – ALLEN, CHAUTAUQUA, CHEROKEE, CRAWFORD, ELK, LABETTE, MONTGOMERY, WOODSON, AND WILSON.**

Criminal History / Other

- *Mandatory Denial of Assistance*
 - Any member of the household has been evicted from federally assisted housing in the last 3 years for drug related criminal activity
 - Any member of the household is currently engaged in the use of illegal drugs
 - Currently engaged is defined as in the previous 6 months
 - Reasonable cause to believe that any household member's current use or pattern of use of illegal drugs, or current abuse or pattern of abuse of alcohol, may threaten the health, safety, or right to peaceful enjoyment of the premises by other residents.
 - Any household member has ever been convicted of drug-related criminal activity for the production or manufacture of methamphetamine.
 - Any household member is subject to a lifetime registration requirement under a state sex offender registration program.
- *SEK-CAP Established Denials*
 - Any member of the household that has been convicted in the last 3 years of any drug related criminal activity, violent criminal activity, or criminal activity that may threaten the health, safety, or right to peaceful enjoyment of the premises by other residents or persons residing in the immediate vicinity.
 - Verification from an approved 3rd party that the family member has not engaged in this behavior for at least the previous 6 months could result in an application not being denied for this reason.
 - Failure to provide information determined to be necessary in the administration of the program.
 - Failure to provide complete and true information.
 - Any family member has been evicted from federally assisted housing in the last 3 years.
 - Any family member has committed fraud, bribery, or any other corrupt or criminal act in connection with any federal housing program.
 - Any family who owes rent or other amounts to any PHA and has not paid back the debt or is not current on a repayment agreement.
 - Any family member has engaged in or threatened violent or abusive behavior toward PHA personnel.