

Special Board of Directors Meeting
Central Administrative Offices - 401 N. Sinnet, Girard KS 66743
Wednesday, June 26, 2024
10:00am – 11:00am

1. Call to Order

Board Chairman, Steve Fincher called the meeting to order at 10:00am.

2. Roll Call

Attending the meeting via Zoom were Board members Steve Fincher, Boyd Koehn, Christy Vulgamore, C.W. Betz, Stacey Wood, Joe Grisolano, and Ayla Daugherty. Board members Heather Spaur and Marilyn Logan were not present for the meeting.

Staff present were Jamey Whitney, CEO, Janel Scales, CFO, and Tiffany Romine, Program Development, Compliance, and Reporting Manager.

3. Meeting Agenda (Action Item)

The agenda for the June 26, 2024, meeting of the Governing Board was uploaded to the BOARDnetWORK prior to the meeting for members of the Board to review.

A motion was made by Boyd Koehn to approve the meeting agenda for the Special Board of Director's Meeting. The motion was seconded by Joe Grisolano. There was no further discussion. A vote was taken. The motion was approved unanimously.

4. New Business

a. Head Start/Early Head Start Funding for Soft Costs (Action Item)

Jamey Whitney presented to the board members the Head Start/Early Head Start proposed funding for soft costs to the board members. A copy of this document was also provided to the board members prior to the meeting. A new facility was located in Coffeyville to move our center to another start. In order to get this process started, the regional office has asked that we do some preliminary work called soft costs for the 1303 facilities which include an appraisal, preliminary schematics, and an environmental study - phase 1. The cost on these will be \$15,000 for all of those soft costs to be accomplished. This would come out of our existing budget; however, the regional office has asked that we get board approval for that expenditure.

A motion was made by Christy Vulgamore to approve the funding of \$15,000 in soft costs for an appraisal, preliminary schematics, and an environmental study – phase 1 for the Coffeyville Head Start Early Head Start property to purchase as presented to the Governing Board. The motion was seconded by Stacey Wood. There was no further discussion. A vote was taken. The motion was approved unanimously.

b. Property Purchase (Action Item) *Presented by: Jamey Whitney*

Jamey Whitney presented the property purchase option at a facility in Coffeyville to the board members. A copy of this document was provided to the board members prior to the meeting. Our Board Chairman did drive by the proposed property in Coffeyville. Once the soft costs have been completed, we will have to get the regional offices' blessing to purchase the building; however, Jamey let the board know that having approval from the board to move forward when the time came would help expedite the process of purchasing the Military Bible Industries facilities. Steve Fincher asked how much the property was listed for, to which Jamey replied \$150,000 listing. He did let the board know that an appraisal would be done to determine the true worth of the property before we submitted an offer. He also let the board know that the seller is motivated to sell the property but is very interested in us purchasing us. Jamey let the board know that he's developing a contract of good faith interest for purchase of the property with the current owner. The building does need repairs done, much like we did with the Apico building in Girard. The original sell price was \$145,000 for this building; however, we'd like to get a better price for the building, since much repairs will be needed to make it suitable for the center.

A motion was made by Christy Vulgamore to approve the make an offer to purchase the Military Bible Industries building for no more than \$150,000, pending appraisal and that the indicators come back clear as presented to the Governing Board. The motion was seconded by Boyd Koehn. There was no further discussion. A vote was taken. The motion was approved unanimously.

5. Other

There was no further business needed at this time.

6. Adjournment (Action Item)

A motion was made by Boyd Koehn for the adjournment of the meeting of the Board of Director's. The motion was seconded by Joe Grisolano. There was no further discussion. A vote was taken. The motion was approved unanimously, and the meeting was adjourned at 10:32pm.

Respectfully Submitted,

STEPHEN FINCHER

Governing Board Official Name



Signature

07/18/2024

Date