

<b>5-Year PHA Plan (for All PHAs)</b>	<b>U.S. Department of Housing and Urban Development Office of Public and Indian Housing</b>	<b>OMB No. 2577-0226 Expires: 02/29/2016</b>
---	---	--

**Purpose.** The 5-Year and Annual PHA Plans provide a ready source for interested parties to locate basic PHA policies, rules, and requirements concerning the PHA's operations, programs, and services, and informs HUD, families served by the PHA, and members of the public of the PHA's mission, goals and objectives for serving the needs of low- income, very low- income, and extremely low- income families

**Applicability.** Form HUD-50075-5Y is to be completed once every 5 PHA fiscal years by all PHAs.

<b>A.</b>	<b>PHA Information.</b>																																
<b>A.1</b>	<p><b>PHA Name:</b> <u>SEK-CAP dba Crawford County Housing Authority</u>    <b>PHA Code:</b> <u>KS161</u></p> <p><b>PHA Plan for Fiscal Year Beginning:</b> (MM/YYYY): <u>10/2020</u>  <b>PHA Plan Submission Type:</b>   <input checked="" type="checkbox"/> 5-Year Plan Submission                      <input type="checkbox"/> Revised 5-Year Plan Submission</p> <p><b>Availability of Information.</b> In addition to the items listed in this form, PHAs must have the elements listed below readily available to the public. A PHA must identify the specific location(s) where the proposed PHA Plan, PHA Plan Elements, and all information relevant to the public hearing and proposed PHA Plan are available for inspection by the public. Additionally, the PHA must provide information on how the public may reasonably obtain additional information on the PHA policies contained in the standard Annual Plan, but excluded from their streamlined submissions. At a minimum, PHAs must post PHA Plans, including updates, at each Asset Management Project (AMP) and main office or central office of the PHA. PHAs are strongly encouraged to post complete PHA Plans on their official websites. PHAs are also encouraged to provide each resident council a copy of their PHA Plans.</p> <p><b>The proposed PHA Plan, PHA Plan Elements, and all information relevant to the public hearing and proposed PHA Plan are available for inspection by the public at the SEK-CAP Central Office, 401 N. Sinnet, Girard, KS 66743 or on the SEK-CAP website, <a href="http://www.sek-cap.com">www.sek-cap.com</a>. Additional information regarding PHA policies and Administrative Plans may be obtained throughout the year by the public in person at the SEK-CAP Central Office or the website provided. A copy of the PHA Plan will be provided to any resident upon request. Anyone who attends the annual Public Hearing will have access to the PHA Plan and the Administrative Plan.</b></p> <p><input type="checkbox"/> PHA Consortia: (Check box if submitting a Joint PHA Plan and complete table below)</p> <table border="1"> <thead> <tr> <th rowspan="2">Participating PHAs</th> <th rowspan="2">PHA Code</th> <th rowspan="2">Program(s) in the Consortia</th> <th rowspan="2">Program(s) not in the Consortia</th> <th colspan="2">No. of Units in Each Program</th> </tr> <tr> <th>PH</th> <th>HCV</th> </tr> </thead> <tbody> <tr> <td>Lead PHA:</td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Participating PHAs	PHA Code	Program(s) in the Consortia	Program(s) not in the Consortia	No. of Units in Each Program		PH	HCV	Lead PHA:																							
Participating PHAs	PHA Code					Program(s) in the Consortia	Program(s) not in the Consortia	No. of Units in Each Program																									
		PH	HCV																														
Lead PHA:																																	

<b>B.</b>	<b>5-Year Plan.</b> Required for <u>all</u> PHAs completing this form.
<b>B.1</b>	<p><b>Mission.</b> State the PHA’s mission for serving the needs of low- income, very low- income, and extremely low- income families in the PHA’s jurisdiction for the next five years.</p> <p>The mission of the PHA is the same as that of the Department of Housing and Urban Development: to create strong, sustainable, inclusive communities and quality affordable homes for all.</p>
<b>B.2</b>	<p><b>Goals and Objectives.</b> Identify the PHA’s quantifiable goals and objectives that will enable the PHA to serve the needs of low- income, very low- income, and extremely low- income families for the next five years.</p> <p>The overall plan for the Section 8 Existing Program is designed to achieve four main goals:</p> <ol style="list-style-type: none"> <li>1. To provide improved living conditions for very low-income families while maintaining their rent payments at an affordable level.</li> <li>2. To promote freedom of housing choice and spatial de-concentration of lower income and minority families.</li> <li>3. To provide quality, affordable, decent, safe and sanitary housing for eligible participants.</li> <li>4. To provide an incentive to private property owners to rent to lower income families by offering timely assistance payments.</li> </ol> <p>In addition to these four main goals, SEK-CAP has identified these objectives that will enable the PHA to serve the needs of low-income, very low-income, and extremely low-income families for the next five years:</p> <ol style="list-style-type: none"> <li>1. Utilize available budget authority to provide rental subsidy to applicants on the waiting list.</li> <li>2. Update service area maps annually with most recent census data identifying areas with low concentration of low-income families.</li> <li>3. Comply with local, state, and federal requirements to provide Fair Housing.</li> <li>4. Conduct regular file reviews and quality control inspections to ensure day to day operations are flowing smoothly.</li> <li>5. Host meetings, at least annually, to promote landlord involvement.</li> <li>6. Continue to offer direct deposit Housing Assistance Payments for landlords so that their rent checks are deposited in a timely manner.</li> </ol>
<b>B.3</b>	<p><b>Progress Report.</b> Include a report on the progress the PHA has made in meeting the goals and objectives described in the previous 5-Year Plan.</p> <ul style="list-style-type: none"> <li>• During the last 5 years, SEK-CAP has utilized the HUD 2 Year Forecasting Tool to plan for voucher issuance and to track utilization of funds. This assists SEK-CAP with maximizing the utilization of HUD funds to serve as many families as possible.</li> <li>• SEK-CAP now offers direct deposit HAP checks for landlords, which is an incentive to private property owners.</li> <li>• SEK-CAP has utilized funding reserves in order to assist more households and comply with cash management procedures.</li> <li>• Since 2015, SEK-CAP has provided 16,996 Unit Months Leased (UMLs), an average of 283 households per month.</li> <li>• Since 2015, SEK-CAP has issued 669 housing choice vouchers.</li> <li>• SEK-CAP provides a list of landlords who are willing to work with Section 8, as well as a new landlord packet, during the briefing and on the website, <a href="http://www.sek-cap.com">www.sek-cap.com</a>.</li> </ul>
<b>B.4</b>	<p><b>Violence Against Women Act (VAWA) Goals.</b> Provide a statement of the PHA’s goals, activities objectives, policies, or programs that will enable the PHA to serve the needs of child and adult victims of domestic violence, dating violence, sexual assault, or stalking.</p> <ul style="list-style-type: none"> <li>• SEK-CAP will continue to provide the VAWA Notice of Occupancy Rights, along with the HUD-5380 to each Housing Choice Voucher adult applicant and participant. The notice and form will be provided at such times as outlined in the Administrative Plan.</li> <li>• When necessary or requested, SEK-CAP will provide the Notice and HUD form in other languages.</li> <li>• SEK-CAP will provide referrals to local domestic violence shelters/advocates when assisting with emergency transfers and other tenants who report domestic violence, dating violence, sexual assault, or stalking.</li> <li>• SEK-CAP will follow VAWA-specific policies outlined in the Housing Administrative Plan on pages 7-10 &amp; 74-77 (Emergency Transfer Plan).</li> </ul>
<b>B.5</b>	<p><b>Significant Amendment or Modification.</b> Provide a statement on the criteria used for determining a significant amendment or modification to the 5-Year Plan.</p> <p>Substantial deviations or significant amendments to the 5-Year Plan are defined as discretionary changes in the plans or policies of SEK-CAP dba Crawford County Housing Authority that fundamentally change the mission, goals, objectives, or plans of the agency and which require formal approval of the Board of Directors.</p>
<b>B.6</b>	<p><b>Resident Advisory Board (RAB) Comments.</b></p> <p>(a) Did the RAB(s) provide comments to the 5-Year PHA Plan?</p> <p>Y   N  <input type="checkbox"/>   <input checked="" type="checkbox"/></p> <p>(b) If yes, comments must be submitted by the PHA as an attachment to the 5-Year PHA Plan. PHAs must also include a narrative describing their analysis of the RAB recommendations and the decisions made on these recommendations.</p>

<b>B.7</b>	<b>Certification by State or Local Officials.</b>  <a href="#">Form HUD 50077-SL</a> , <i>Certification by State or Local Officials of PHA Plans Consistency with the Consolidated Plan</i> , must be submitted by the PHA as an electronic attachment to the PHA Plan.
------------	---

## Instructions for Preparation of Form HUD-50075-5Y 5-Year PHA Plan for All PHAs

---

### A. PHA Information [24 CFR §903.23\(4\)\(e\)](#)

**A.1** Include the full **PHA Name**, **PHA Code**, **PHA Fiscal Year Beginning** (MM/YYYY), **PHA Plan Submission Type**, and the **Availability of Information**, specific location(s) of all information relevant to the hearing and proposed PHA Plan.

**PHA Consortia:** Check box if submitting a Joint PHA Plan and complete the table.

### B. 5-Year Plan.

**B.1 Mission.** State the PHA’s mission for serving the needs of low- income, very low- income, and extremely low- income families in the PHA’s jurisdiction for the next five years. [\(24 CFR §903.6\(a\)\(1\)\)](#)

**B.2 Goals and Objectives.** Identify the PHA’s quantifiable goals and objectives that will enable the PHA to serve the needs of low- income, very low- income, and extremely low- income families for the next five years. [\(24 CFR §903.6\(b\)\(1\)\)](#) For Qualified PHAs only, if at any time a PHA proposes to take units offline for modernization, then that action requires a significant amendment to the PHA’s 5-Year Plan.

**B.3 Progress Report.** Include a report on the progress the PHA has made in meeting the goals and objectives described in the previous 5- Year Plan. [\(24 CFR §903.6\(b\)\(2\)\)](#)

**B.4 Violence Against Women Act (VAWA) Goals.** Provide a statement of the PHA’s goals, activities objectives, policies, or programs that will enable the PHA to serve the needs of child and adult victims of domestic violence, dating violence, sexual assault, or stalking. [\(24 CFR §903.6\(a\)\(3\)\)](#)

**B.5 Significant Amendment or Modification.** Provide a statement on the criteria used for determining a significant amendment or modification to the 5-Year Plan.

#### B.6 Resident Advisory Board (RAB) comments.

(a) Did the public or RAB provide comments?

(b) If yes, submit comments as an attachment to the Plan and describe the analysis of the comments and the PHA’s decision made on these recommendations. [\(24 CFR §903.17\(a\)](#), [24 CFR §903.19](#))

---

This information collection is authorized by Section 511 of the Quality Housing and Work Responsibility Act, which added a new section 5A to the U.S. Housing Act of 1937, as amended, which introduced the 5-Year PHA Plan. The 5-Year PHA Plan provides the PHA’s mission, goals and objectives for serving the needs of low- income, very low- income, and extremely low- income families and the progress made in meeting the goals and objectives described in the previous 5-Year Plan.

Public reporting burden for this information collection is estimated to average .76 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. HUD may not collect this information, and respondents are not required to complete this form, unless it displays a currently valid OMB Control Number.

**Privacy Act Notice.** The United States Department of Housing and Urban Development is authorized to solicit the information requested in this form by virtue of Title 12, U.S. Code, Section 1701 et seq., and regulations promulgated thereunder at Title 12, Code of Federal Regulations. Responses to the collection of information are required to obtain a benefit or to retain a benefit. The information requested does not lend itself to confidentiality.

---