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Southeast Kansas Community Action Program, Inc.

Recipient of the "Award for Excellence" in Community Action

Proposed Updates to Housing Administrative Program Public Comments Due August 30th, 2017

Page 15, Determination and Notification of Family Status

Added, "TBRA applicants will be placed on the waiting list in order of preferences (See Section VI.B, TBRA Waitlist Preferences) to differentiate TBRA process from the Section 8 Program.

Page 19, Initial Waiting List

Language was added to establish that TBRA Preferences are separate from Section 8 waitlist process.

Page 20, Tenant Based Rental Assistance: Waitlist Preferences (Insert this new section under "Initial Waiting List" section)

Prioritization of our waiting list, based on need, will help to serve those who are most vulnerable first. TBRA applicants will be placed on the TBRA waiting list in order of the following preferences:

1. Literally homeless individuals and families, highest to lowest VI-SPDAT Score
 - Literally homeless families will enter the Coordinated Entry System (CES) by contacting a local Coordinated Entry Access Point. The Access Point will generate a score by using the VI-SPDAT, the prioritization assessment tool selected by the Balance of State Coordinated Entry System. The CES Regional Coordinator manages the Master List, which prioritizes homeless individuals' scores for the Southeast Kansas Region. SEK-CAP will work in conjunction with the Regional Coordinator to identify and serve the highest priority homeless individuals and families. Families will be served in order of highest to lowest need, based on their VI-SPDAT score. Literally homeless households will be served before households that are at-risk of homelessness.
2. Individuals and families that are at risk of becoming homeless within 14 days of their TBRA application, in order of date and time of application
 - Families that are at risk of homelessness, within 14 days of their TBRA application, will be served in order of date and time of application submission. The Access Point or another homeless service provider may complete a Homelessness Certification form to help determine household eligibility.